



## New Zealand Rehabilitation Association Annual General Meeting

MEETING DETAILS	
Meeting title	2018 AGM
Date and time	22/11/2018, 12:30pm
Venue	AOCPRM conference, Marlborough Room 3, SkyCity Auckland, New Zealand
Minute taker	Jo Nunnerley

MEMBERSHIP	
Present	<i>In person: Nic Kayes, Debbie Snell, Max Cavit, Kath McPherson, Christine Howard-Brown Via Zoom: Rachelle Martin, Jo Nunnerley, Felicity Bright, Christine Cummins, Ann Seizer, Greta Smith</i>
Apologies	Will Taylor, Guenevere Weatherley, Duncan Babbage, Christine Bloomfield , William Levack

No.	Item	Discussion/Action
1.	Welcome	Nic Kayes welcomed attendees who were at the conference and attending via Zoom. Unfortunately, insufficient people for Quorum so financials will be presented and then approved by a quorum at a later date.
2.	Previous minutes from 2016-2017 AGM (circulated with agenda)	Approved as true and correct by Debbie Snell Seconded by Rachelle Martin Last AGM was held at NZRA conference in Christchurch. Key points included change to constitution to include named Treasurer role and changing term of office from two years to four years.
3.	Presidents Report by Nicola Kayes	Highlighted some achievements of NZRA <ol style="list-style-type: none"> <li>1. <u>Early research summer Scholarship awards</u> This was an initiative to support early career researchers offered at the NZRA conference. Two scholarships were awarded to recipients - Jo Nunnerley and Felicity Bright. Looking to develop more initiatives like this. Perhaps clinical scholarship for clinicians where students can be co-supervised.</li> <li>2. <u>NZRA Admin and communications support</u></li> </ol>

No.	Item	Discussion/Action
		<p>This has been advertised – ideal for early career researcher, or PhD student. Unfortunately, no response has been received so far. BAIL have indicated they could cover this role in the interim period to improve activity on website, encourage debate and discussion, seek input from rehabilitation providers and highlight research activity.</p> <p>3. <u>ASSBI/NZRA conference Wellington 2-4 May 2019</u>  Conference next year in partnership with ASSBI. William Levack is the local convener with number of NZRA committee members on the organising committee.  Conference planning well underway with a current focus on getting sponsors on board.  Ask members to push programme and adverts. Theme draws on the WHO Rehabilitation call to action.</p> <p>4. <u>Rehab Alliance of NZ</u>  Max Cavit spoke to this describing five years of development of the alliance to bring providers together. Final draft of proposal for ACC to seed fund the organisation has been presented to ACC. Difficult to have impact with unpaid roles, as demonstrated in NZRA. Alliance will be an umbrella organisation to bring researchers, providers, DHBs together and address issues such as the MOH/ACC disparity and to build public awareness re: importance of the rehabilitation sector. Less confident in possible success of proposal following recent changes at ACC. However, ACC are looking for consumer lead opportunities. NZRA executive have written letter of support in principle for this initiative  Discussion - Chris Howard-Brown highlighted that changes in ACC could be an opportunity. Confirmed other stakeholders outside ACC are part of the conversation. Concerns raised re: what happens if no seeding funds are secured as well as how to generate ongoing funds. Concern re: number of overlapping organisations and the potential difficulty securing the 600,000-membership needed.</p>
4.	Treasurer's Report by Debbie Snell (circulated with agenda)	Read by Debbie Snell Tier 1 reporting for charities was circulated with agenda Key point. Loss made at last conference. We have a number of learnings from this. Issues included less sponsorship and less delegates – in part due to a number of competing conferences that we were not aware of when setting date. Joint conferences are beneficial hence the joint conference with ASSBI in 2019.
5.	Election of Officers: positions available are: a. Chairperson b. Treasurer c. Secretary d. Admin Committee member(s)	Don't have any terms expiring this year however Nic reaches maximum term next year. Need to plan and encourage new member's to the executive.
.	Matters arising	Nil
6.	General business	Nil

**NEXT MEETING (2018-2019 NZRA AGM)**

Date: To be arranged	Time: To be arranged	Venue: To be arranged
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The meeting concluded at 13:25pm