**Minutes of New Zealand Rehabilitation Association Annual General Meeting**

Held via Zoom

14 May 2020

Commenced with karakia

Presentations re telerehabilitation delivery: Suzie Mudge, Jonathan Armstrong, Rachel Brown, Anne Fitzgerald

1. **Attendees and apologies**

Apologies: Grant Langley

Attendance: Juriaan DeGroot, Katheryn Hyde, Leanne, Megan Bishop, Rachel McCaffery, Rachel Brown, Nic Kayes, Rachelle, Shona Mackay, Sue Newman, Susan Mahon, Suzie Mudge, Wendy Maxwell, Felicity Bright, Annie Jones, William Levack, Christine Cummins, Christine Howard-Brown, Debbie Snell, Gem Alder, Jean Hay Smith, Jo Nunnerley, Jonathan Armstrong, Julia Clarkin

1. **Approval of minutes from previous AGM – held on 3 May 2019**

Moved: WL. Second: NK

1. **President’s report**

See written report.

Moved: WL. Second: FB

1. **Financial report**

See written report.

Question re number of members that the NZRA has and whether there has been any change in response to the activities NZRA have facilitated. 30 new members came from Jacinta Douglas event. Currently have 100 active financial members and 180 inactive members (e.g. on mailing list but not paying membership fees).

Annual reports highlight that historically records have not been clear (e.g. income from membership subscriptions) but there has been significant improvement in systems that allow us to track membership.

Financial reports need to be submitted to Charities Commission by September 2020.

**Resolution: That 2019 accounts be approved**.

Moved: Rachelle Martin, Second: William Levack

1. **Changes to constitution**

**Resolution: Changes to Constitution to update financial clauses (specifically, removing ‘cheques’ and allowing dual authorisation electronic payments)**

Moved: William Levack. Second: Felicity Bright

Passed by raising of electronic hands

1. **Election of officers**

William Levack gave summary of current Executive make up. NZRA Exec will be looking to co-opt people to increase diversity on the Executive, including people with lived experience and cultural diversity. Need to also fill the Treasurer portfolio.

**Resolution: That the Executive have the authority to request expressions of interest for up to three positions to increase diversity and fill needs on the Executive.**

Moved: William Levack. Second: Felicity Bright

1. **2021 conference**

Working toward a Rotorua based conference in September 2021. Promoting opportunities to connect and share ideas to transform practice. What does it mean to do rehabilitation in an Aotearoa/New Zealand conference, decolonising rehabilitation in New Zealand, increasing equity in rehabilitation. Will be looking for more members for conference working group.

1. **Updates:** 
   1. **Clinical Innovation Award –** New award recognising clinical innovation in practice for clinicians and services. Executive are currently refining award and aim to announce within the next three months.
   2. **COVID-19 resources –** Nicola Kayes has collated resources around service delivery and rehabilitation for COVID-19 on the NZRA website. A commentary will also be published in the New Zealand Rehabilitation Review.
2. **Any other business**

William Levack acknowledged Debbie Snell’s significant contribution to the NZRA over many years. Debbie is stepping down as Treasurer.

1. **Next annual general meeting**

Conference in Rotorua, September 2021

Concluded with karakia

Minutes: Felicity Bright, Treasurer